

# Minutes for SAFI Board Meeting

**Sunday, January 17, 2010 at 6:00pm**

1714 County Road 1, #23, Dunedin, Florida 34698

Meeting began promptly at 6:00PM. Present were Lil Barcaski, LeAnn McDonald, Mathew Eberius, Mary Locarni, Alicyn Weber, Wanda Dow, Stephanie Joines.

Motion was made to approve minutes from December 13, 2009 Board meeting. Motion passed unanimously.

## ***Reports of Committees***

### **Theater Committee**

#### **Showcase Repertory Company**

The last "Doubt" production at First Lutheran Church went well. "Rabbit Hole" production is well underway; sets are in progress and rehearsals are going well. Posters have been printed and Lil has distributed them to the libraries and other locations. "Love & Deception" will go into rehearsals in early March for April production. Lil still needs more suggestions for the reading list for the 2010-11 season.

#### **Risqué Business**

"Murder at the Reunion" and "Way Off Broadway Revue" are going well. Wanda Dow is managing writing and production. Productions are scheduled January through March and should all be good money-makers. Mathew completed a press release and poster design; the press release needs to go out in the next couple of weeks.

#### **DST**

The kids' show is cast and in rehearsals. The adult show is mostly cast.

#### **Film Division**

"A Man and His Chicken" has been re-edited and will be up for viewing probably this week. "Dad's Nightmare" is in post-production and will be completed after "Rabbit Hole" is over. Two new scripts, "The Pitch" and "Flower Van," are in development and will be submitted to the Board for approval prior to the next Board meeting. The raffle fundraiser has been extended to accommodate businesses who still want to purchase tickets. Lil Barcaski and Jason Beck donated funds to purchase a camera and tripod, which were purchased earlier this month. The division will submit guidelines for protecting equipment (e.g. conditions for checking out camera).

#### **Marketing & Fundraising**

Beth proposed signing up for a Constant Contact paid membership in order to manage our mailing lists to members and newsletter subscribers. The Board approved unanimously, stipulating costs must be under \$30 monthly.

Lil reported there is continued interest in doing a musical revue fundraiser with the young actors this summer. If that moves forward, serious rehearsals will begin in late April for July through August productions.

Jolli Mon's restaurant will be doing an event on Saturday, March 6, and will donate proceeds to SAFI. Lil coordinated this with the restaurant owner. We need SAFI members to provide entertainment and be supportive.

## ***Reports of Officers***

### **Secretary**

We need to complete State Solicitation Application. Mary will take an initial pass at filling out this form. Beth created a “documents” section on the website and has begun posting minutes to meetings. She needs to post By-Laws, which she has in electronic format. Beth will file basic Annual Report with State in the next two weeks. Beth asked Mat to draft a basic Annual Report for members, which the Board will then complete in the next few weeks.

There are no new SAFI members since the last meeting.

### **Treasurer**

We currently have over \$5,000 in the bank, plus approximately \$1,000 in undeposited and uncollected funds.

### ***Old & Unfinished Business***

We need to see Board members more involved, and get members more active in the organization. Communication is a key problem in that issue, so Beth will begin sending weekly email updates to the Board and bi-weekly updates to members to keep everyone aware of what events are happening and where help is needed.

Lil is getting very burned out. She knows she needs to ask for more help, and she also hopes that Board members in particular will take more initiative when it comes to contributing work and time.

After the current round of productions are over, Lil will create a proposal for a Business Sponsor Application so we can seek more funds from area businesses.

We need to seek grants aggressively so that we can have enough money in the bank to cover a year’s expenses in a larger space, since we have already outgrown our current space.

### ***New Business***

Alicyn Weber will be stepping down from her Board position as early as mid-February.

We need to start thinking about Board elections in April: whom to nominate, how to conduct elections, and how and when to handle installation.

We also need to begin considering a good approach for setting up “Writing Lab” for workshopping original plays. We have a lot of writers in the organization but no good way to develop short and long plays for production. The Board will consider this collectively and begin evolving a plan that can be implemented for the summer.

The next Board meeting is tentatively set for Sunday, February 28, 2010, from 6:00 to 7:30PM.

Meeting adjourned at 7:30PM.